

**MINUTES OF THE MEETING OF MELLOR PARISH COUNCIL
HELD AT MELLOR METHODIST CHURCH ON THE 3rd MARCH 2016 AT 7.00PM**

Present: Cllrs. N. Marsden (**NM**- Vice-Chairman), Mrs. S. Brunskill (**SB**), Noel Walsh (**NW**), Ian Moss (**IM**), Mrs. M. Johnson(**MJ**), Mr. Alan Upton(**AU**) Cllr. B. Murtagh (Chairman **BM**) had apologised as he would be late
Also in attendance: LCC Cllr. Alan Schofield, (**AS**), James Ellis of Rural Solutions, with John Draper of Thwaites Brewery, clerk (T. Taylor **TT**) and 2 residents

Vice Chairman welcomed all to the meeting, as Chairman was delayed then as Rev. Sue Williams was unable to attend, TT lead all in prayers

1. Apologies for Absence

Cllrs. Mrs. P. Young (her husband in hospital), Mrs. Margaret Young,(seriously ill)

Public Session

Mr. Ellis & Mr. Draper explained the early outline discussions regarding the proposed development at Sykes Holt which will be put forward to a Public Consultation. It was suggested that any consultation should answer Mellor residents' concerns regarding the state and the congestion of the roads, any aroma, & in response to a specific query, Mr. Draper stated that the main entrance would be from Mellor Brook roundabout. They were thanked for their openness and offered a chance to discuss matters more fully in the near future and they left the meeting.

Mr. Hymas (Chair of MCA) thanked MPC for the positive view towards the request for TENS, and asked if there was any news regarding Mellor Library. In response **AS** explained that LCC have still not identified which 40 of the 74 libraries in the county are to close.

7.15pm Cllr B. Murtagh apologised for the delay as he joined the meeting.

Discussion followed regarding Mellor Library in particular, acknowledged that the building is LCC asset, AS is to meet with LCC Asset manager and confirmed with Council that MPC feel it is a priority that the building remain as a library & surgery. Mr. Hymas then left the meeting.

2. Declarations of Pecuniary Interest There were no declarations of pecuniary or personal interest.

3. Minutes of the Previous Meeting

3.1 The minutes of the meeting held on 4th February 2016 were unanimously approved and signed by the Vice - Chairman as a correct record.

4. Matters Arising from Those Minutes

- 4.1 TT has requested that all the footpaths in Mellor be inspected, but has had no reply as yet.
- 4.2 TT has sent a letter to Royal Mail regarding postbox on Church Lane. **SB** reported that Nigel Evans MP has also written – no response as yet.
- 4.3 Notification of Mellor Lane road works delay: This item was discussed as members were disgusted by the delay & the state of Mellor roads generally. In Particular **IM** had reported 4 potholes on Mellor Lane on the meeting day, **AU** has reported the hazard on Abbott Brow due to blocked drains causing rain down & across Abbott Brow, which has then frozen. Members

AGREED to report all issues regarding roads to LCC, preferably in an email format so a reference can be given for a complete record to be then held.

Action: TT to write to LCC to complain, proposed NM, seconded AU, all in agreement

5. Planning

- 5.1 Planning applications received since February meeting
 - 3/2016/0157 – 20 Nickey Lane – demolish existing garage, erect single storey & rear extension
 - 3/2016/0113 – Middle Warble Hey Farm – conversion of existing outbuildings to ancillary residential
 - 3/2016/0068 – 10 Woodfold Park Farm – Single storey rear extension
 - 3/2016/0092 – Victoria Terrace – erection of 3 dwellings with associated highway works

ACTION ; Members had no objection at this stage to the first three applications, however following discussion AGREED by all : Clerk to write to object to 3/2016/0092, erection of family houses with no facilities for families, road access is a bottleneck and there is no open space.

TT updated members on previous applications:

- 3/2016/0090 – 10 Bosburn Drive – conversion of existing double garage to living space – no update
- 3/2016/0988 – Spread Eagle – single storey extension to form prep room - APPROVED
- 3/2015/0900 – Extension at Higher Channels, Further Lane – APPROVED
- 3/2016/0074 – 37 Whitcroft Lane – non material amendments to 3/2015/0380 – APPROVED
- 3/2015/0898 – Corner Way, Church Lane REFUSED but APPEAL LODGED

6. MCA request for TENS licences

- 6.1** NM thanked all members who had responded to the draft lease and amended version he had emailed. In response to a query, TT checked MCA December Minutes had given Mr. Hymas authority to negotiate with MPC. As all had been discussed by email, it was proposed by BM, seconded by AU, all in favour and **AGREED TT write to Mr. Hymas with a copy of the Draft Amended Lease, which is non-negotiable and for an initial 6 month trial period, also asking for schedule and valuation of MCA contents of the Hall, and a copy of MCA Public Liability Insurance.** IM informed members that Indoor Bowling Club own & insure the bowling mats.

7. Bus Services

- 7.1** Members have had feedback from residents ; whilst the service is less than previous, this is better than had been envisaged. **AS** is part of LCC Working Party to consider way forward and further developments are envisaged.

8. To consider all footpaths in Mellor

- 8.1** Due to a full agenda, this item was deferred, however TT to obtain e-version of Definitive Map.

9. Consider options for Parish Grant Scheme

- 9.1** **Notice board** – TT has submitted Parish Grant Claim (countersigned NW) to RVBC. TT has spoken to Evabel as notice board not to be agreed till outcome of grant known. TT has discovered ownership of land near shops,

ACTION BM : Evabel have given price to re-site existing, other price to be sought by **BM**

AGREED TT to write to landowners for permission to re-site existing board there.

- 9.2** **Benches** were discussed, to replace Mellor Brow, Mire Ash & Whinney Lane with recycled plastic style,

ACTION – All agreed, proposed AU, seconded BM that, further to February Minutes, **TT** to apply for RVBC Parish Grant, before ordering 3 benches with metal fittings from Type 1 on leaflet shown

ACTION – NM agreed to photo all existing benches to assess state of condition & record for Asset Schedule

- 9.3** **Street Signage** – Street plans had been circulated, however members had not all had opportunity to deal with this so this item was **DEFERRED TO APRIL MEETING**

- 9.4** **Play Area Equipment** - Members again discussed equipment in principle, with a strategic decision, ensuring reserves are maintained at acceptable level, however as this was major capital expenditure it was **AGREED** to refer this to a **Working Party of BM, SB, IM & TT** for further consideration.

10 Accounts

10.1	Balances –	Business Account to end January	£5409.10
		Business Deposit Account	£11,059.81
		Scholarship Fund	£1,178.41

10.2 The following payments were all approved:

Lancs. Best Kept Village entry	£25.00	1375
LALC Subscription 2016 / 17	£349.68	1376
Teresa Taylor Feb. salary	£300.00	1377
T. Taylor exp's 22.10 to 15.02.16	£165.02	1377

- 10.3** **NS & I Account (Scholarship Fund)** Further to February Minutes, TT had been unable to ascertain existing signatories, however contact address needs to change to Clerk, Teresa Taylor's home address.

RESOLVED (all agreed) TT to write to NS & I, enclosing signed minutes confirming that signatories to be as per Lloyds Current Account i.e. any two of four, currently Cllrs. Mesdames. Stella Brunskill & Pat Young, Messrs. Nick Marsden & Alan Upton.

11. Correspondence

- 11.1** **LALC** - RVBC Area Meeting – 8th March at Salesbury **BM & NM** will try to attend, **PY** to be asked.
- 11.2** RVBC confirmed that grass cutting contract includes Abbott Brow, around bench area only.
- 11.3** **CPRE Neighbourhood Planning 15th March at County Hall** – **MJ & DC** to attend
- 11.4** **SLCC Briefing re separate body for employment advice** – **NOTED**
- 11.5** **RVBC Report to Council Budget Meeting 01.03.16– 135 pages** – **in Circulation Folder**
- 11.6** **Pensions Regulator** – TT explained that registration for auto enrolment is compulsory & has been done, however as she is over State Pension Age & sole employee there are no further implications

- 11.7 **LALC March Newsletter** – has been circulated, highlighted Local Initiative Fund, LALC Conference, 14.05.16, also number of courses planned. **NM & AU** wish to attend Planning Course on 19th April, **BM** Effective Meetings on 14th June
- 11.8 **Notice of closure of Showley Road 21.03.16**, diversion through Mellor
- 11.9 **Mellor Guides** – Letter from Leader asking for volunteers to train as Leaders or pack may close
- 12. Matters from Members**
- 12.1 **Remembrance Day Silence & Service:** Following February Minutes and resignation by Rev. Sue Williams, TT has had discussions with Jim Saunders (St. Mary's PCC Secretary). Now considered there will be no problem with Silence at Mellor War Memorial at 11.00am on Remembrance Sunday, followed by Church service.
- 12.2 **Planning Maps** - Further to LALC Training on Planning, TT has discussed maps regarding planning with RVBC officers. RVBC Districtwide Local Plan 1998 is still governing document, overlaid by Core Strategy Consultation 2010. A new consultation on the Core Strategy is to be considered from May 2016, MPC are automatically consulted. This is unlikely to change Green Belt, AONB or SSSI designated areas, but settlement areas may alter.
- 12.3 **Flooding in Carter Fold Area** - AS had been contacted by a resident and requested local knowledge. This was discussed at length, members knew that the land & the drain causing the flooding issue seemed to have no known ownership. **AS will follow up by further visit**
- 12.4 **Commemorative Medals for HM Queen Elizabeth 11's 90th Birthday** Following discussion it was **RESOLVED** TT to order 150 medals for Chairman BM to present to each child at St. Mary's School, all agreed
- 12.5 **Chairman's Badge of Office** PY had passed this to BM by Clerk, following engraving
- 13. Website & Newsletter.** These are work in progress, TT to give more time to them, as available.
- 14. RVBC Report :** NW reported that RVBC are coming to end of financial year. Discussions have progressed regarding tipping in Mellor Brow area. Members felt this should be included as a slip in Newsletter, especially as Mellor have entered Lancashire Best Kept Village Competition
- 15. Lancashire Enterprise Zone Meeting 25.02.16**
- 15.1 Members were extremely disappointed on the lack of up to date traffic & road planning information at this meeting – much information on technology. Concern was expressed regarding no plans to allow HGV's from Myerscough Smithy Road to use the new Spine Link Road within the site without significant detour, which was not practical. **AS** informed that LCC officers, rather than Cllrs. Are to deal with this matter, however he is active with LCC Cllr. Barrie Yates. Concern was expressed that new A59 entrance is for BAe Goods & northern access to Enterprise Zone, whilst A677 is to be southern entrance to Enterprise Zone (which is now expected to open early 2017) however Wincanton Logistics with 150+ HGV's will be part of Enterprise Zone, conflicting with lack of access to link road for HGV's from Myerscough Smithy Road.
- Community Project** - SB informed members that BAe have offered a Community Project, which may need considerable supervision.
- 16. Tree Warden**
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- 16.1 No matters raised
- 17. War Memorial**
- 17.1 Following February Minutes, it was agreed that RVBC continue to be instructed to clean War Memorial prior to Remembrance Day. **BM has sourced pallets for composting bins**
- 20. MCA Report**
- 20.1 February Minutes had been circulated
- 21. Play Area**
- 21.1 Since MY had given apologies, the log book was not signed and there were no urgent matters for discussion. BM will liaise with MY's family to locate logbook.

The date of the next meeting was agreed for **Thursday 4th April 2016, at the Methodist Church at 7pm, with Annual Parish Meeting to precede Parish Council Meeting.**

The Vice Chairman closed the Meeting at 9.15 pm, thanking all for their participation.